



# Horsham Township Library

## Board of Directors Meeting Minutes

### September 20, 2023

The Board of Directors of the Horsham Township Library met Wednesday, in the Library's Meeting Room. The meeting was called to order at 7:00 PM.

The following people were present: Milt Kunz, Cindy Weinrich, Janet Whiteside, Kelly Eberle, Marie Clark and library director Regina Vesely.

#### **Minutes**

Minutes from meeting were approved with no additions or corrections after a motion by Milt and a second by Janet.

#### **Financial Report**

Library Director Regina Vesley began her report which is attached.

#### **Librarian's Report**

Regina began her report by updating us on Library activities, which is also attached. Regina addressed Summer Reading Numbers, Friend's Book Sale Cafe Sales and Staffing changes.

#### **Unfinished Business**

- Facilities Update:
  - a. It has been determined that the siding must be replaced on the building before we can get the much - needed new roof. Township and Regina are in close contact and looking at samples presently to select the new siding. The siding replacement will be paid for out of the American Rescue Act funds that the township received.
  - b. Window washing has been completed inside and out.
  - c. An EV charging station has been installed in the parking lot for library patron use.
  - d. Carpets will be cleaned in the library during the month of October.
  - e. Flagpole restoration and cleanup has been completed.
  - f. In 2024, we will need to replace our security system. RFP's are being received presently.
  - g. Program Porch continues to get a great deal of use. Story Hours will be held there during September and October weather permitting.
  - h. A memorial tree was planted in remembrance of longtime library employee Helene Simoni with a plaque. This was donated by a family member. The tree is a flowering pink dogwood.

#### **New Business**

- Proposed Calendar for 2024 was presented and approved by Library Board.
- 20<sup>th</sup> Anniversary of Library was discussed. We are hoping to plan a family event indoors in November of 2024. Details will be announced as they are formalized.

#### **Announcements**

#### **Adjournment and reminder of next meeting**

There being no further business the meeting adjourned at 7:00 PM. The next meeting will be held January 24, 2024 at 7:00 PM.

Respectfully submitted,

Cindy Weinrich

## Director's Report September 20, 2023

### Financial Report

2023 items:

- *Merchandise fundraiser- Bags, travel mugs, youth shirts, adult sweatshirt. UPDATE all bags sold, 5 sweatshirts remain, 15 youth tees (half of order) and 2/3s of mugs.*
- *Changing email software saved us \$1,000 this year by eliminating constant contact.*
- *Need to repair a roof top fan for our HVAC unit just got the quote at \$6,000 will get done this year.*

2024 items:

- *Security camera updates needed to replace panning cameras to wide angle and update software to be accessible for playback. Current software only works on Internet Explorer which is no longer in existence. Using temporary workaround for short term.*
- *MCLINC updated funding formula and our dues remain the same, this was not the case for most libraries.*
- *Upping digital spending, will compensate for this by reducing physical audio and DVD ordering. This change in resource allocation will match the circ demand we are seeing.*
- *I proposed taking Horsham fine free again to township during our first 2024 budget planning meeting. One sheet attached.*

### Director's Report

**Summer Reading Recap** Breakdown attached. Hybrid style was very successful we plan to continue using that next summer.

**Program Porch:** Great summer on the porch. Outdoor story time weekly as well as afternoon STEM programs. Trailing a fall outdoor story time on Mondays right before open.

**Friends** – Friends hosted a book sale at the end of August that was successful. Their café book sale has been incredibly successful month after month in 2023. Regularly bringing in over \$1,000 a month.

**Staffing-** Fran Penner is leaving us 10/6. She has been here almost 12 years and going to Rittenhouse Electric next as a project manager.

# Summer Reading 2023 By the Numbers

## Registration

- Babies-PreK—**69**
- Kindergarten-Grade 5—**236**
- Teen (Grades 6-12)—**88**
- Adult—**158**

Total Registered—**551**



**752**—Reviews Written in Beanstack

**657,344**—Total Minutes Read as Logged in Beanstack and on Paper

**9,222**—Raffle Tickets Issued for the Kids, Teens, and Adult Summer Reading Challenge Raffle Prizes

**12**—Summer Reading Challenge Raffle Prize Winners

**68**—Events held at the library over the 8-week period of Summer Reading including Summer Story Times, Outdoor Story Times, Summer Stay & Plays, Senior Game Days, Teen Art Afternoons, Open Game Nights, Mad Science of New Jersey, Bike Helmet Giveaway, LEGO Clubs, Author Visit with Andy Myer, Community Rock Garden, Outdoor STEMs, Teen Build Challenges, Eyes of the Wild, Harry Potter Book Club, Crafts, Senior Health, Mocktails and Quizzos, Senior Movies, Mike Rose Magic, Adult Improv Show, DJ Mix-Up, Family Movie, Book Bingo, Dance Party Story Time, Adult Painting Programs, and our Annual End of Summer Visit from the Kona Ice Truck!

**2464**—Children, Teens, and Adults who participated in events held at the library this summer!

Wow! Thanks to all of our patrons, The Friends of the Horsham Township Library, Horsham Township and Public Works, Montgomery County Office of Senior Services, Montgomery County Office of Public Health, Rita's of Warrington, Montgomery County Transportation, our performers, volunteers, and the staff of the library for making this a totally awesome summer! Join us again in 2024 for “Adventure Begins at Your Library!”