



Horsham Township Library

Board of Directors Meeting Minutes

September 25, 2024

The Board of Directors of the Horsham Township Library met Wednesday, in the Library's Meeting Room. The meeting was called to order at 7:00 PM.

The following people were present: Milt Kunz, Janet Whiteside, Kelly Boetefuer, Marie Clark, and library director Regina Vesely. Cindy Weinrich sent regrets.

Minutes

Minutes from the June 25, 2024 meeting were approved upon motion by Milt Kunz and a second by Janet Whiteside.

Financial Report

Library Director Regina Vesely provided a report on the current financials, a copy which is attached.

Librarian's Report

Ms. Vesely provided the Board with a review of the Summer Reading program, library activities, and undertakings by the Friends of Horsham Library. A copy of Ms. Vesely's report is attached.

Unfinished Business

- **Facilities:** To date, the library has completed the installation of new exterior siding, a new flat roof, and new security cameras. A new LED sign was also installed. The installation of the solar panels is complete, and on October 7th from 8 a.m. until approximately noon, a planned power outage will take place during which time the solar panels will be connected to the existing power system. It is expected that the solar panel system will be fully operational after the switch over on October 7th. No other major capital projects are anticipated for the remainder of 2024.
- **20th Anniversary Plans:** Regina and the committee met on September 11th at 6:00 p.m., to continue planning for the 20th anniversary celebration, which is scheduled for November 9th. Lolly Hopwood will be performing during the day for the children's portion of the celebration, and the Friends of Horsham Library has agreed to fund the performance. Kids in attendance will receive goodie bags in keeping with the "birthday party" theme. The evening reception will be held from 6:30-8:00 p.m. Angelo's Italian Kitchen will provide the catering and desserts and will handle delivery and set up. The library has rented cocktail tables and linens. The HHHS jazz band will perform at the start of the program and the HHHS's Treble Choir will perform towards the end of the program. The Friends will be selling raffle tickets for the Mary Dare Memorial Garden; there will be displays from local artists, and a looping slideshow with photos and trivia. Kohler Farms has agreed to donate fall-themed flowers and décor for the entrance. Board members are asked to arrive at 5 p.m. and stay until approximately 9 p.m. to assist with setup and breakdown. The dress code for the event is business casual/business smart; jeans are discouraged.

New Business

- Ms. Vesely provided the proposed 2025 library calendar. The 2025 Board meeting dates are as follows: January 22, March 26, June 25, and September 24th. All Board meetings will be held at 7 p.m. at the library.

Announcements

- The Elmwood Park Zoo's centennial jaguar was delivered on 9/25. It is one of 13 jaguars commissioned by the Zoo and decorated by local artists before being sent to different libraries throughout Montgomery County. The jaguars will "live" at their respective libraries for approximately a year at which time they will be displayed along the Schuylkill River Trail. Horsham's jaguar is different shades of blue and is decorated with the "Community Connected" logo.

- Santa will be making his first return since 2019 on 12/7 from 10:30 – 11:30 a.m. There will be crafts and activities available for kids while they are waiting to see Santa, and teen volunteers will help out as elves/Santa's helpers.
- The library has a new museum pass for the Please Touch Museum. The pass admits 6 people and comes with free parking for 2 vehicles and free carousel rides. The pass was paid for by the Friends of Horsham Library.
- The library's programming through the end of December 2024 has been finalized, and planning for January 2025 is underway.

Adjournment and reminder of next meeting

There being no further business the meeting adjourned at 7:41 PM. The next meeting will be held January 22, 2025 at 7:00 PM.

Respectfully submitted,

Kelly Boetefuer

Director's Report

Spring Partnerships:

- *Montco Office of Health and Human Services*- held an 8-week Tai Chi for seniors session here that quite literally filled up in 1 minute of registration opening. They will return in the fall to offer another series.
- *League of American Bicyclists*-one of their certified instructors planned a family bike safety and traffic skills course in our parking lot for families.
- *Saint John Neumann Cemetery*-taught about the importance of pre-planning and final wishes from the financial to personalization prep of services.
- *Total Performance Physical Therapy*-Dr. Baron led a workshop for seniors in simple exercises that they can practice at home to improve balance.
- *Reynard Financial Coaching LLC*-Funded by the Association of Financial Educators -Bill Reynard gave a series of seminars on topics like retirement planning, mortgages, and IRA mistakes to avoid.
- *Hatboro-Horsham School District Language Department*-held a 5-week series adult EDL class here that was extremely well attended. Bryan was very involved in the class and able to register the attendees to get library cards and educate them on all the library has to offer.

Summer Reading:

- Adventure begins at your library is the 2024 theme for summer reading, our largest programming season of the year.
- Funded entirely by the Friends, we are offering 46 children/family, 13 teen, and 28 adult programs during the 8-week summer reading program.
- In addition to programs and events, we host the reading challenge itself where all ages get a raffle ticket for each hour they read, up to 30 hours, during the 8-week period towards our prizes. Hours can be tracked on paper logs or in the beanstack app.
- Joined the Montgomery County Passport to Adventure challenge. This encourages residents to visit other neighboring libraries throughout the summer to get their passports stamped and brings new patrons into our buildings.

Friends – Friends have another successful “Build a Pipe Organ” 3 session program the first week of June. They sold out at the Mother’s Day Plant sale and had a very lovely author visit from Wendy Stanley that partnered with our book club in May.

Unfinished Business

Facilities The new siding wrapped up today. Now the same company is on to the flat roof, this will take a good 6 weeks and once that is in place the solar panels go up. The noise has definitely been challenging for both staff and patrons but it’s very exciting to see the progress, and I’m so happy with the new siding. The front building sign will go back up with LED backlighting to replace the neon that was previously in it.

Working with Public Works and Thome Electric to update our fluorescent lights to LED as they go out to phase this project in. Currently waiting to hear what solution may work for our meeting rooms as we do use the dimmable feature in that space, but the main library switch over has begun. All lights will now be the softer white light, and the bulbs will last significantly longer.

Security camera overhaul began this week. Frontline Security will be replacing all cameras and adding 5 additional ones, mainly outside, to cover more space. One of those cameras is a 360-degree view in the back corner of the lot near the Keystone Green collection site that is currently experiencing a lot of illegal dumping of furniture and materials. An issue with how the electric is run from that light pole into the building was found on site this week and currently awaiting a quote on what it might cost to correct this to be able to power this camera.

20th anniversary event Saturday November 9th Looking to host two events in one day; a daytime family event to include our youngest users. Ellyn is looking into the potential to hire a performer for this event such as the band "Ants on a Log," to make it even more special of a celebration than story time alone.

For the evening portion; the committee discussed 6:30-8pm and to host it out in the main library rather than containing in the meeting rooms. Light refreshments similar to what we did at the 15th anniversary. Milt has reached out to the high school jazz band and the choir and both are receptive to participating. For around the library, Bryan is working on some mini 20 years ago trivia building off of our popular quizzes and displays of what was popular in 2004.

Friends will be working on several raffle baskets to raise funds towards the Mary Dare Courtyard.

A play on our logo was created by Bryan to put in the newsletter as a save the date as that was due to the township printers last week.