



Horsham Township Library Board of Directors Meeting Minutes January 24, 2024

The Board of Directors of the Horsham Township Library met Wednesday, in the Library's Meeting Room. The meeting was called to order at 7:04 PM.

The following people were present: Milt Kunz, Cindy Weinrich (via ZOOM), Janet Whiteside, Marie Clark and library director Regina Vesely. Kelly Boetefuer was unable to attend.

Minutes

Minutes from meeting were approved from September 20, 2023 with no additions or corrections after a motion by Milt Kunz and a second by Janet Whiteside.

Financial Report

Library Director Regina Vesely began her report which is attached.

Librarian's Report

Regina began her report by updating us on Library activities which is also attached:

Unfinished Business

- Facilities update: New siding has been chosen and when completed a new roof will be put on building.
- Circulation Policy (no fines for children) was updated after a motion by Milt Kunz and a second by Marie Clark.
- Interlibrary Loan Policy was also updated after a motion by Milt Kunz and a second by Janet Whiteside.

New Business

- 20th Anniversary Plan: After a lengthy discussion, the board would like to do a family event in the afternoon and an adult event in the early evening. We want to be sure the event is inclusive of our two biggest population of users i. e. children and families and our seniors. Regina will meet with Bill Walker to give him our thoughts.
- The Library in conjunction with Horsham Rotary, Horsham Chamber of Commerce and Horsham Township will be creating a special area outside in memory of Mary Dare. This is in the early stages of development.

Announcements:

- Tax season is starting and out tax preparers will be back on Thursdays by appointment only to help individuals prepare their taxes.
- Pavilion and Community Center rental fees have increased for 2024.
- The jaguar sculpture is being painted and weather proofed by the artist with our "Community Connected" logo. When completed it will reside outside the Library. It was done in conjunction with the new Jaguar exhibit opening at Elmwood Park Zoo.
- The Horsham Farmers Market held its Winter Market inside and outside on Sunday.

Adjournment and reminder of next meeting

There being no further business the meeting adjourned at 8:10 PM. The next meeting will be held Wednesday March 27th, 2024 at 7:00 PM.

Respectfully submitted,

Cindy Weinrich

Director's report attachments for January 2024 meeting:

Financial Report

2024 items:

- *Security camera updates were approved for the 2024 budget. I have 2 quotes so far, one from our current provider Berkshire, another from B-Safe/Advent Security and just met with FrontLine who did the Public Works and Community Center buildings for a third. Our current system is still functioning but severely out of date technology wise.*
- *Received notice that state funding for 2024 is estimated slightly higher than in 2023. The 2024 amount for Horsham is \$95,998.38, a \$900 increase.*
- *Upping digital spending, will compensate for this by reducing physical audio and DVD ordering. This change in resource allocation will match the circ demand we are seeing.*
- *The proposed fine free proposal was modified to make all children's material fine free but still charge our normal fine amounts for adult items so as not to eliminate an entire line item during such a tight budget year.*

Director's Report

Friends – Friends had a busy December with a book/jewelry/plant sale and the Ambler Station Singers holiday concert. Bryan will be attending the 2/7 Friends meeting with me to present the 2024 requested summer reading budget. This years theme is “Adventure Begins at Your Library”

Staffing- Kyle Crossan (former page and clerk) began the Cataloger position vacated by Fran. He will also be taking over teen services from Bryan as Bryan was promoted to Assistant Director this month. Kyle's doing great and in process of getting his mclinc cataloging certification completed. He will be covering teen services, both purchasing and programming, by the time summer reading begins. Bryan will be focusing more on adult services and on outreach, his first project is the Simmons art installation currently in the meeting rooms as part of their one book one school event.

Winter/Spring Updates – Our winter spring calendar is out. Some new additions being return of Saturday and Outdoor story times. A second adult book club. Senior tai chi through the Montco Dept of health and human services. Senior coffee social. A concert with a traditional Irish band. Master Gardener talks. Reading Buddies pairing teen volunteers with emerging readers. And a chess club for all ages.

Sunday study – In the coming months I'll be looking into the costs and staffing needs required to open for a half day on Sundays, potentially in 2025. I'll survey the other Montco libraries on how they structure staffing, how busy they are, and then using that info see what it would look like for our library and finally what the financial estimate would be and present that to council, at their request.