



# Park Rules & Regulations

*The Horsham Township Parks are dedicated to the citizens of Horsham Township who, through their township government, have made them a reality.*

- All parks are open from dawn to dusk, except when lighted specifically for evening events or programs hosted by Horsham Township.
- Dogs and other pets are prohibited with the following exceptions:
  - **Leashed** dogs are permitted on the path directly around the pond at Kohler Park
  - **Leashed** dogs are permitted on the Power Line Trail
  - UN-leashed dogs are permitted **only** in the designated dog park area at Kohler Park
  - **Leashed and unleashed dogs must be supervised at all times; you must clean up after your pet!**
- **ALL ALCOHOLIC BEVERAGES ARE STRICTLY PROHIBITED! NO EXCEPTIONS!**
- Intoxication, use of indecent language, and any disorderly conduct are all cause for removal from any park.
- Vehicles may be parked **ONLY** in those areas designated for parking. Washing and repairing motor vehicles is prohibited.
- Feeding, hunting, trapping, or otherwise harming any wildlife or water fowl is prohibited.
- Releasing or abandoning any wild or domestic animal on park property is prohibited.
- No soliciting or sale of any goods, foodstuffs, or other commercial activity of any kind is permitted **EXCEPT** for any concessions as may be duly approved by the Park Board.
- No golfing is permitted on any athletic fields.
- Fires may be built in grills provided. You may also use your own portable grill in the parks. Please be sure all fires are completely extinguished prior to leaving the picnic area.
- Cutting, mutilating, or removing any trees, shrubs, flowers, or wood is prohibited.
- Do not remove or deface any sign, poster, structure, building, or other property.
- Do not litter. Refuse and rubbish must be placed in containers provided for that purpose. No dumping of any kind is permitted, including yard waste, such as leaves, grass clippings, etc.
- A permit for any pavilion rental must be obtained in advance from the Department of Library and Recreation Services and available to present during reservation.
- Fishing is allowed as permitted by state law with a fishing license for 16 and older.
- Unreasonable noise is prohibited.
- Speed limit is **5MPH** in all park parking lots.
- No ice skating is permitted on any township owned ponds, lakes, or other waterways.

**NON-OBSERVANCE OF THE ABOVE RULES AND REGULATIONS WILL RESULT IN REMOVAL FROM PARK PROPERTIES. THE TOWNSHIP ASSUMES NO RESPONSIBILITY IN THE CASE OF AN ACCIDENT.**

*Horsham Township Parks Board and Horsham Township Department of Library & Recreation Services*

# Horsham Township Park Pavilion Rental FAQ

<p><b>Everybody's Playground@Lukens Park</b> <b>540 Dresher Road</b> <b>Horsham, PA 19044</b></p> <p><b>ELECTRIC OUTLET:</b> No (as of July 2024) <b>FACILITIES:</b> Bathrooms with running water <b>PLAYGROUND:</b> Yes</p>	<p><b>Carpenter Park</b> <b>1000 Horsham Road</b> <b>Horsham, PA 19044</b></p> <p><b>ELECTRIC OUTLET:</b> Yes <b>FACILITIES:</b> Bathrooms with running water <b>PLAYGROUND:</b> No</p>
<p><b>Kohler Park</b> <b>1013 Horsham Road</b> <b>Horsham, PA 19044</b></p> <p><b>ELECTRIC OUTLET:</b> No <b>FACILITIES:</b> Bathrooms with running water <b>PLAYGROUND:</b> Yes</p>	

**NO ALCOHOL IS PERMITTED IN ANY OF THE HORSHAM TOWNSHIP PARKS!**

## **DO I HAVE TO BE A RESIDENT OF HORSHAM TOWNSHIP TO USE A PAVILION IN ONE OF HORSHAM'S PARKS?**

No, you do not have to be a Horsham Township resident to rent a pavilion. However, as the Horsham Township Parks Department is supported by Horsham Real Estate Property Tax millage, non-residents, those who do not pay their property taxes to Horsham Township, are charged higher fees to use our park facilities. To be considered a Horsham resident, you must own or rent property within the Horsham Township boundaries of County Line Road, Blair Mill Road, Welsh Road, and Lower State Road, and be able to provide proof of current residency. Businesses located in Horsham Township are charged the resident rate. All employees renting on behalf of a business must bring proof of employment and provide an insurance rider that names Horsham Township as an additional insured on the rental date for the business in advance.

## **ARE THE RESTROOMS AND PLAYGROUNDS INCLUDED IN THE PAVILION RENTAL?**

No, you cannot reserve any of the restrooms or playground structures that are available in the parks. These are open to anyone from the public using the park.

## **CAN I SCHEDULE A RAIN DATE OR CANCEL MY EVENT?**

No, we do NOT schedule rain dates for anyone. If you need to cancel an event, you can do so up to a week before the date to receive a refund less a \$10 processing fee. Date changes more than a week in advance do not incur any charge, less than a week pays the \$10 processing fee. Cancellations are not permitted within 7 days of reservation.

**DO I HAVE TO TAKE MY TRASH WITH ME AFTER MY EVENT?**

Yes, we ask that larger groups (30+ people) take their trash with them when they leave. For smaller groups, using the trash cans provided is acceptable. We strive to keep all of Horsham's parks clean, and we appreciate your cooperation in this matter.

**CAN I ALSO RENT THE BASKETBALL/SAND VOLLEYBALL/GRASS VOLLEYBALL/TENNIS COURTS FOR MY EVENT?**

No, we do NOT permit any of these facilities to be rented out. Please feel free to use any of these facilities for your event, but be aware that they are first come/first served for anyone using the park. Softball, baseball and multipurpose fields may be reserved for an additional cost.

**CAN I BRING MY GRILL FROM HOME TO USE IN THE PARK?**

Yes, we do allow you to bring your gas grill or your charcoal grill with you into the park. Please be careful with any grills that you bring to the park, making a concerted effort to avoid injury and/or fire. If you bring a charcoal grill, please do NOT place your hot charcoal into a park trash receptacle; dispose of your used charcoal by taking it with you in a metal container or placing it in one of the park's charcoal grills.

**CAN I HANG UP DECORATIONS ON OR IN THE PAVILION DURING MY EVENT?**

Yes, we allow decorations to be hung during your event. We do require that the decorations be tied up or put up with masking tape. Staples, nails, duct tape, electrical tape, or any other adhesive products are NOT permitted. We require that you remove all decorations at the end of your event, including anything in or on the pavilion itself, any balloons on the road sign, and any directional signs that you may have put up.

**CAN I SET UP TENTS DURING MY EVENT?**

Yes, you are permitted to set up household-sized tents (no commercial tents) for extra shade. These must be set up and taken down during the rental time period designated on your park permit.

**AM I ALLOWED TO HAVE A DJ, STEREO, OR OTHER SOUND AMPLIFICATION EQUIPMENT DURING MY EVENT?**

Yes, you are allowed to use sound amplification equipment during your event. However, be aware that you are in a public park, and you should not play music so loudly that you disturb other park users or neighbors of the park.

**AM I ALLOWED TO RENT AND SET UP INFLATABLE GAMES OR OTHER INFLATABLES FOR MY EVENT?**

No, we do not allow inflatable bounce houses or obstacles to be set up with pavilion rental.

## **AM I ALLOWED TO DRIVE ON THE GRASS TO UNLOAD AT A PAVILION OR CAN I PARK ON THE GRASS NEXT TO THE PAVILION?**

No, you are not permitted to drive on any grassy areas in any Horsham parks. You should unload your vehicles in the parking lots and leave your vehicles in the parking lots. **NO PARKING IS PERMITTED ANYWHERE BUT IN THE DESIGNATED PARKING LOTS!** If the parking lot spaces are insufficient to accommodate the number of guests at your event, you must make other parking arrangements.

The only exception to this rule is the pavilion at **Kohler Park**. You are permitted to drive **ONE** vehicle back to the pavilion and park it in the driveway next to the pavilion. The speed limit on the driveway back to the pavilion is **5MPH**.

## **WHAT HAPPENS IF, DURING MY EVENT, THERE IS DAMAGE TO THE PAVILION OR ANOTHER PART OF THE FACILITY?**

As part of your rental contract, you (the contracting party) must sign a “hold harmless” agreement with the Township. Therefore, if you, or any attendee of your event, cause any damage to a Horsham Township Park facility, Horsham Township will seek financial restitution from you and/or your insurance provider.

## **OTHER QUICK POINTS TO NOTE:**

- You should go look at a pavilion before you reserve it to ensure that it can accommodate the size and scope of your event, taking note of:
  - Available Parking
  - Table Seating
  - Restroom Location
  - Cooking Area
- We cut the grass in all the parks on a regular basis, but we do not cut an area specifically for a reservation.
- The parks are not staffed during evening or weekend hours, so the condition of the pavilion depends entirely on you and those who used it before you. Please leave the pavilion as lovely, or even more so, than when you arrived! Please do not call the library with issues during your event on weekends; we are unable to address them at that time.
- **CARRY YOUR PERMIT WITH YOU TO YOUR EVENT!** If someone is using the pavilion you have rented during the hours you have reserved, politely explain to them that the facility is not first come, first served, but rented. Show them your permit. If this does not work, **DO NOT** make any further attempts to encourage them to leave. Call 911 and ask for a police officer to come to the park and resolve the situation; you **must** have your permit to show to the officer.

***The Horsham Township Department of Library and Recreation Services reserves the right AT ANY POINT, UP TO AND INCLUDING THE TIME YOUR RESERVATION BEGINS, to change or cancel an issued park permit. The township also reserves the right to place special requirements on any individual requesting a permit as it deems necessary. This includes any of the requirements outlined above as well as any additional paperwork or further information that we will need for your specific reservation request.***